



དཔལ་ལྷན་འབྲུག་གཞུང་།
རྫོང་ཁག་བདག་སྐྱོང་། དབང་འདུས་པོ་བླང་།
ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION
WANGDUE PHODRANG
Human Resource Section



DAW/HRD-01/2021-2022/ 1145

13th August, 2021

The Manager,
Bhutan Broadcasting Service Corporation,
Thimphu.

Subject: **Vacancy Advertisement**

Sir,

Kindly find attached herewith the vacancy announcement and broadcast in the BBS TV for 3 days with immediate effect in both Dzongkha and English languages. The bill may be submitted later to the Dzongkhag Administration for settlement.

Yours sincerely,

(Tenzin Phuntsho)
HR OFFICER

Copy to:

1. Finance Officer, Dzongkhag Administration, Wangdue.
2. Thromde Thuemi, Bajo Throm for information
3. All GAOs, DAW to notify same to general public
4. ICT Officer to upload in the Dzongkhag Webpage
5. Office copy



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The Dzongkhag Administration, Wangdue would like to invite eligible Bhutanese citizens to apply for the following various vacancies on consolidated contract:

Sl No.	Position Title	PL	Subject	Slots	Min. Qualification required	Contract Term	Placement/Remarks
1	Substitute Teacher	P5 B	General Math English	05 01 01	B.Ed/PGDE/Bachelors	06 months	Under various schools
2	Caregiver	O2 A	-	01	Cl. X passed certificate	24 months	Nahi Primary School
3	Driver	O4 A	-	04	Cl-VIII passed certificate with Valid Driving License	12 & 24 months	1 each for Dzongkhag Administration, Municipal Office, Gangtey & Phobjikha Gewog.
4	Cooks	GSP	-	03	Nil/If any	24 months	1 each for Gaselo HSS, Phuensum Deki & Sephu PS
6	Caretaker	ESP	-	03(Male)	Nil/If any	24 months	1 each for Dangchu BHU, Migtena Subpost and Kamichu Guest House
7	Farm Laborers	ESP	-	05(Male)	Nil/if any	24 months	Kamichu & Baychu Royal Guest House & Orchards

Interested candidates fulfilling the above criteria may apply to the Human Resource Section with the following documents latest by **26th August, 2021**

1. RCSC Employment application **FORM 4/1**
2. Copy of Academic transcript both Cl-XII & Degree for serial no. 1 and Cl. X for serial no. 2 & and Cl-VIII for serial no. 3.
3. Valid Security Clearance certificate and Medical fitness certificate in original;
4. Copy of Citizenship ID card;
5. No Objection Certificate, if employed;
6. Age limit for employment-18 to 40 years on the date of appointment;
7. Copies of relevant training certificate and work experience certificate, if any.

The shortlisted candidates and date of selection interview will be intimated through Tele-phone or upload in the website. For details contact 17122411(HR Officer) during office hours or login to www.wangduephodrang.gov.bt.

***Note: Submission of incomplete application documents and beyond the stipulated deadline will not be entertained.**

Telephone # HR Officer: 17122411