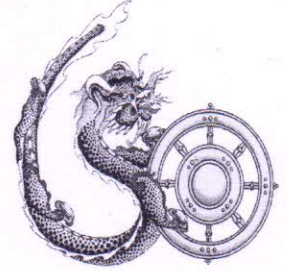




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ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION
WANGDUE PHODRANG



DAW/HRD-01/2017-2018/ ༡༡༥༨

Tuesday 24th October, 2017

The Manager,
Bhutan Broadcasting Service,
Thimphu.

Sub: Vacancy Announcement

Sir,

Kindly arrange to make the following vacancy announcement in both languages (English and Dzongkha) for the three consecutive days and submit the bills to the undersigned for settlement.

“The Dzongkhag Administration, Wangduephodrang is pleased to invite applications from eligible candidates for the following vacant positions to be recruited on consolidated contract;

Sl.No.	Position Title	Slots	Eligibility Criteria	Qualification
1	Warden	2	18-50 years	Class XII passed
2	Matron	1	18-50 years	Class XII passed
3	Receptionist	1	18-50 years	Class X passed
4	Driver	2	18-50 years	Class VIII passed with valid driving license.
5	Cook	4	18-50 years	NA
6	Sweeper	1	18-50 years	NA

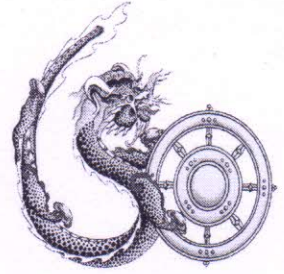
The following documents should reach HR Section latest by November 08, 2017 and the short listing will be done on November 09, 2017 and will be notified in the Dzongkhag website at www.wangduephodrang.gov.bt. The interview will be held on November 14, 2017 at DT Hall at 9.00am;

1. Civil Service Employment Application Form (Annexure 4/1)
2. Academic Certificate and Transcripts for Receptionist, Warden, Matron and Driver's post
3. Valid Driving License/Certificate in driving (for driver's post)
4. A copy of CID card
5. Approved Security Clearance Certificate (Online Approved Sheet)
6. A copy of Medical Fitness certificate
7. No Objection Certificate (if employed)
8. Please do not forget to provide your mobile number in the application form.

All are requested to bring the original documents during the time of interview.



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WANGDUE PHODRANG



For further information, please contact HRO at 02481896/16918353 during office hours”

Yours sincerely,

(Nima Gyeltshen)
Sr. Dzongrab

Copy to:

1. The Manager, Advertisement Division, Druk Yoezer, Thimphu with a request to advertise in your issue immediately and submit the bill.
2. The Chief DEO, DAW for information.
3. Municipal Engineer, DAW for information.
4. All Gups and GAOs for dissemination of information in the Gewogs.
5. Accounts Officer, DAW for information.
6. ICT Officer, DAW to upload in the Dzongkhag website.