



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྫོང་ཁག་བདག་སྐྱོང་། དབང་འདུས་པོ་བླང་།  
ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
WANGDUE PHODRANG  
Human Resource Section



DAW/HRD-01/2018-2019/ 4036

January 10, 2019

The Manager,  
Bhutan Broadcasting Service,  
Thimphu.

**Sub: Vacancy Announcement**

Sir,

Kindly arrange to make the following vacancy announcement in both languages (English and Dzongkha) for the three consecutive days and submit the bills to the undersigned for settlement.

“The Dzongkhag Administration, Wangduephodrang is pleased to invite applications from eligible candidates for the following vacant positions to be recruited on consolidated contract;

Sl. No.	Position Title	Slots	Qualification	Eligibility Criteria	Contract Duration	Placement
1	Matron	3	Minimum Class XII passed	18-50 years	24 months	1 each for Samtengang CS, Phobjikha CS and Gaselo CS.
2	Caretaker	4	NA	18-50 years	24 months	1 each for Wangdue PS, Sephu PS, Phobjikha CS and Tencholing PS.
3	Sweeper	1	NA	18-50 years	24 months	Bajo HSS
4	Cook	4	NA	18-50 years	24 months	2 for Gaselo CS and 1 each for Phobjikha CS, Nahi PS.

The following documents should reach HR Section latest by January 25, 2019 and the short listing will be done on February 01, 2019 and will be notified in the Dzongkhag website at [www.wangduephodrang.gov.bt](http://www.wangduephodrang.gov.bt). The interview will be held on February 07, 2019 at DT Hall at 9.00am;



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*Human Resource Section*



1. Civil Service Employment Application Form (Form 4/1)
2. Academic Certificate and Transcripts for Matron post
3. A copy of CID card
4. Approved Security Clearance Certificate (Online Approved Sheet)
5. A copy of Medical Fitness certificate
6. No Objection Certificate (if employed)
7. Please do not forget to provide your mobile number in the application form.

All are requested to bring the original documents during the time of interview.

For further information, please contact HRO at 02481896 during office hours”

Yours sincerely,

  
(Nima Gyeltshen)  
**Sr. Dzongrab**

Copy to:

1. The Marketing Officer, The Bhutanese, Thimphu with a request to advertise in your issue immediately and submit the bill.
2. The Chief DEO, DAW for information.
3. All Gups and GAOs for dissemination of information in the Gewogs.
4. Sr. Accounts Officer, DAW for information.
5. ICT Officer, DAW to upload in the Dzongkhag website.