



དཔལ་ལྷན་འབྲུག་གཞུང་།
རྫོང་ཁག་བདག་སྐྱོང་། དབང་འདུས་ལོ་གྲང་།
ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION
WANGDUE PHODRANG
Human Resource Section



DAW/HRD-01/2020-2021/ 8632

02nd June, 2021

The Manager,
Bhutan Broadcasting Service Corporation,
Thimphu.

Subject: **Vacancy Advertisement**

Sir,

Kindly find attached herewith the vacancy announcement and broadcast in the BBS TV for 3 days with immediate effect in both Dzongkha and English languages. The bill may be submitted later to the Dzongkhag Administration for settlement.

Yours sincerely,

(Tenzin Phuntsho)
HR OFFICER

Copy to:

1. Finance Officer, Dzongkhag Administration, Wangdue.
2. Thromde Thuemi, Bajo Throm for information
3. All GAOs, DAW to notify same to general public
4. ICT Officer to upload in the Dzongkhag Webpage
5. Office copy



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The Dzongkhag Administration, Wangdue would like to invite eligible Bhutanese citizens to apply for the following various vacancies on consolidated contract:

Sl No.	Position Title	PL	Subject	Slots	Min. Qualification required	Contract Term	Placement/Remarks
1	Substitute Teacher	P5 B	General	01	B.Ed/PGDE/Bachelors	06 months	Sephu PS
2	Admin Asstt.	S5 A	-	02	CI-XII passed certificate	24 months	Sephu & Rukubji PS
3	Caregiver (Male)	O2 A	-	01	Class X passed certificate	24 months	Gaselo PS
4	Dispatcher/Telephone Operator	O4 A	-	01	Class X passed certificate	24 months	Eusa BHU
5	Driver	O4 A	-	01	Class VIII passed with valid driving license	24 months	Gewog Administration, Athang
6	Ward Boy	GSP	-	02	Class VIII passed certificate	24 months	Wangdue Hospital
7	Cooks	GSP	-	02	Nil/If any	24 months	Gaselo HSS & Bayta PS
8	Sweeper	GSP	-	04	Nil/If any	24 months	Phuensum Deki PS, Rukubji PS, Tencholing PS & Wangdue PS
9	Caretaker	ESP	-	04	Nil/If any	24 months	Tencholing PS, Bajo HSS, Teki Agona BHU & Gangtey Sub post

Interested candidates fulfilling the above criteria may apply to the Human Resource Section with the following documents latest by **16th June, 2021**

1. RCSC Employment application **FORM 4/1** with two passport size photograph;
2. Copy of Academic transcript both CI-XII & Degree for serial no. 1 and CI-X & CI-XII for serial no. 2. CI. X for serial no. 3 & 4 and CI-VIII for serial no. 5 & 6.
3. Valid Security Clearance certificate and Medical fitness certificate in original;
4. Copy of Citizenship ID card;
5. No Objection Certificate, if employed;
6. Age limit for employment-18 to 40 years on the date of appointment;
7. Copies of relevant training certificate and work experience certificate, if any.

** Preference shall be given to trained teachers for short-listing purpose based on subject requirement/matching.*

The shortlisted candidates and date of selection interview will be intimated through Tele-phone or upload in the website. For details contact 17122411 HR Officer during office hours or login to www.wangduephodrang.gov.bt.

***Note: Submission of incomplete application documents and beyond the stipulated deadline will not be entertained.**

Telephone # HR Officer: 17122411