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ROYAL GOVERNMENT OF BHUTAN DZONGKHAG ADMINISTRATION WANGDUE PHODRANG



DAW/HRD-01/2017-2018/ 3153

Friday 18th May, 2018

The Manager,
Bhutan Broadcasting Service,
Thimphu.

Sub: Vacancy Announcement

Sir,

Kindly arrange to make the following vacancy announcement in both languages (English and Dzongkha) for the three consecutive days and submit the bills to the undersigned for settlement.

“The Dzongkhag Administration, Wangduephodrang is pleased to invite applications from eligible candidates for the following vacant posts;

Sl. No.	Position Title	Slots	Qualification	Eligibility Criteria
1	Adm. Asstt.	1	Class XII passed	18-50 years
2	Gewog Driver	1	Class VIII passed with valid driving license.	18-50 years
3	Driver(Dumper Placer)	1		
4	Driver(Tata Pickup)	1		
5	Ward Girl	2	NA	18-50 years
6	Cook	2	NA	18-50 years
7	Caretaker	1	NA	18-50 years
8	Sweeper	1	NA	18-50 years

The following documents should reach HR Section latest by June 04, 2018 and the short listing will be done on June 06, 2018 and will be notified in the Dzongkhag website at www.wangduephodrang.gov.bt. The interview will be held on June 08, 2018 at DT Hall at 9.00am;

1. Royal Civil Service Employment Application Form
2. Academic Certificate and Transcripts for Adm. Asstt. and Driver post
3. Valid Driving License/Certificate in driving for driver's post
4. A copy of CID card
5. Approved Security Clearance Certificate (Online Approved Sheet)
6. A copy of Medical Fitness certificate
7. No Objection Certificate (if employed)



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8. Any other relevant documents
9. Please do not forget to provide your mobile number in the application form.

All are requested to bring the original documents during the time of interview.

For further information, please contact HRO at 02481896/16918353 during office hours”

Yours sincerely,

(Nima Gyeltshen)
Sr. Dzongrab

Copy to:

1. The Editor, The Bhutanese, Thimphu with a request to advertise in your issue immediately and submit the bill.
2. The Chief DEO, DAW for information.
3. Dy. Chief DHO, DAW for information.
4. Municipal Engineer, DAW for information.
5. All Gups and GAOs for dissemination of information in the Gewogs.
6. Accounts Officer, DAW for information.
7. ICT Officer, DAW to upload in the Dzongkhag website.