



དབལ་ལྷན་འབྲུག་གཞུང་།  
 རྫོང་ཁག་བདག་སྐྱོང་། དབང་འདུས་ཤོ་བྲང་།  
**ROYAL GOVERNMENT OF BHUTAN**  
**DZONGKHAG ADMINISTRATION**  
**WANGDUE PHODRANG**  
*Human Resource Section*



DAW/HRD-01/2018-2019/ 842

Tuesday 14<sup>th</sup> August, 2018

The Manager,  
 Bhutan Broadcasting Service,  
 Thimphu.

Sub: **Vacancy Announcement**

Sir,  
 Kindly arrange to make the following vacancy announcement in both languages (English and Dzongkha) for the three consecutive days and submit the bills to the undersigned for settlement.

“The Dzongkhag Administration, Wangduephodrang is pleased to invite applications from eligible candidates for the following vacant positions to be recruited on consolidated contract;

Sl. No.	Position Title	Slots	Qualification	Eligibility Criteria	Contract Duration	Placement
1	Contract Teacher	8	Minimum Degree	18-50 years	6-12 months	Various School under Wangdue Dzongkhag
2	Substitute Teacher	1			6 months	
3	Adm. Asstt.	1	Minimum Class XII passed	18-50 years	24 months	Eusa BHU
4	Adm. Asstt.(Gaydrung)	1	Minimum Class XII passed	18-50 years	24 months	Kazhi Gewog
5	Warden	1	Minimum Class XII passed	18-50 years	24 months	Samtengang Central School
6	Cook	3	NA	18-50 years preferable male	24 months	2 for Gaselo Central School and 1 for Nobding LSS
7	Caretaker	4	NA	18-50 years preferable male	24 months	1 each for Dangchu PS, Kazhi PS, Sephu PS and Bjimithangkha BHU.
8	Sweeper	1	NA	18-50 years	24 months	Bajo Hospital



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**ROYAL GOVERNMENT OF BHUTAN**  
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The following documents should reach HR Section latest by August 28, 2018 and the short listing will be done on August 30, 2018 and will be notified in the Dzongkhag website at [www.wangduephodrang.gov.bt](http://www.wangduephodrang.gov.bt). The interview will be held on **Sept. 04, 2018** at DT Hall at 9.00am;

1. Civil Service Employment Application Form (Annexure 4/1)
2. Academic Certificate and Transcripts for Contract Teacher, Substitute Teacher, Warden and Adm. Asstt. post
3. A copy of CID card
4. Approved Security Clearance Certificate (Online Approved Sheet)
5. A copy of Medical Fitness certificate
6. No Objection Certificate (if employed)
7. Please do not forget to provide your mobile number in the application form.

All are requested to bring the original documents during the time of interview.

For further information, please contact HRO at 02481896/17814775 during office hours"

Yours sincerely,

(Nima Gyeltshen)

**Sr. Dzongrab**

Copy to:

1. The Marketing Officer, The Bhutanese, Thimphu with a request to advertise in your issue immediately and submit the bill.
2. The Chief DEO, DAW for information.
3. Dy. Chief DHO, DAW for information.
4. All Gups and GAOs for dissemination of information in the Gewogs.
5. Sr. Accounts Officer, DAW for information.
6. ICT Officer, DAW to upload in the Dzongkhag website.